

Minutes

PPG MEETING

DATE

11 September 2023

TIME

1415

IN ATTENDANCE

Marjorie Wilson (Chair); LeRoux Fourie (secretary)
Diane Talbot; Lavinia Royles; Kate Hancock; Alan Skedd
Dr D Tring, Jane Foster, Visitor from Boston Spa Practice

APOLOGIES

Judi Fourie

APPROVAL OF MINUTES

The minutes of the previous g was approved

MATTERS ARISING

None

RESIGNATIONS

Peter Burr; John Groves

In view of the resignations there are now two vacancies in the PPG. Kate Lamb is requested to put an advertisement on the practice web page inviting applicants to apply via the Collingham surgery PPG website. Notification of applications would also be put on the notice boards in the Collingham surgery and the Thorner surgery.

PPG E MAIL AND VIRTUAL GROUP

The PPG e mail has been changed to CollinghamSurgery.PPG@outlook.com. This is a secure website an e-mail address linked to the Leeds commissioning group. Currently LF, MW and Kate Lamb for the surgery have access. The possibility of giving all members of the PPG access to the e mail via password needs to be discussed at the next meeting. Jane Foster and Marjorie Wilson are to write to Peter Burr requesting that the Gmail accounts held by Peter be shut down. Marjorie Wilson to look into correspondence created in these accounts and feedback to the PPG group at the next meeting.

The group felt that the current virtual Group should be shut down. Peter Burr had written to the virtual group members and had received replies from three members stating that they wish to remain in contact if the virtual group is resurrected. LF to write to these three members stating that the virtual group no longer exists and that all their records have been removed from the Gmail account previously held. If interested, they can apply for the current PPG vacancies..

NOTICE BOARD

The notice board has now been put up next to the television in the Collingham surgery. There was general discussion as to the contents of the notice board. Diane Talbot has volunteered to take a lead and liaise with Kate Lamb regarding the contents of the board. At the present time a notice for Wise is in place. A suggestion was made that the contents of the Wise notification be edited for relevant contents and the edited information be added to the PPG notice board. (ACTION: could Jane Foster send copies of the monthly Wise info sheet to the PPG members).

Advertisement for application for new PPG members to be put on the board and Thornes surgery. Lavinia Royles to look into the purpose of the PPG, summarise and then liaise with the PPG members as to the contents before the "purpose of the PPG" is put on the notice board. A request that a portion of the notice board in the Thorner surgery be made available to the PPG has been put to the practice manager at Collingham surgery.

Kate Hancock to investigate links and suggestions re Attenda Allowance

DEMENTIA CAFÉ AND BUTTERFLY CLUB

The members of the PPG group felt that this is not within the remit of the PPG to set up, run and fund a dementia cafe. This idea has now been abandoned.

FINANCE AND BUDGET

Kate Hancock asked the question to the practice representatives if the PPG has a budget. Jane Foster informed the group that as such there is no budget but, if any expenses related to the PPG do occur, she can be approached to fund these. Printing, laminating and putting notices on the notice board will be covered by the practice.

PRACTICE FEEDBACK

Dr Craig Jacobs has been appointed new GP trainee. He is an experienced GP.

A new pharmacy assistant has been appointed in Thorner and will help in the Collingham pharmacy.

A Nurse associate has been appointed in Collingham.

The online triage system is up and running. Members of the PPG commented that the system is working very well and that the reception staff have been very helpful in getting appointments.

Covid and Flu vaccinations are starting, initially for care home and vulnerable over 65s but soon for all over 65s and vulnerable adults. A text message to arrange a vaccine appointment has started

NEXT MEETING

Monday 13 November 2023 at 14h15 at Collingham Surgery