

Minutes

PPG MEETING

DATE

18 March 2024

TIME

1415

IN ATTENDANCE

Lavinia Royles; Kate Hancock ; Judi Fourie; Diane Talbot, Alan Skedd, ,LeRoux Fourie (Secretary)

Dr D Trigg; Jane Foster; Joanne Robinson

Apologies: Marjorie Wilson; Kate Hancock

APPROVAL OF MINUTES

The minutes of the previous meeting were approved.

MATTERS ARISING

1: New members

No applications have been received .: Secretary has placed a notice in local parish magazines requesting applications for new members and virtual members

2. AGM

A provisional date for the annual AGM has been set for Wednesday 18th September 2024

Venue: Collingham Memorial Hall

Proposed agenda:

Welcome and purpose of PPG

Practice representation by GP members and Practice Manager with 2-3 10 minute presentations eg A day in the life of a GP, What I do as a GP with a special interest in Palliative Care and a GP with a special interest in Dementia

Would you like to join the PPG as a member or a virtual member

Action: Secretary to book Collingham Memorial Hall

PPG members to volunteer refreshment duty

GP practice to arrange presentations

3. Notice board

a. You might be referred to a prescribing pharmacy for the following conditions:

Urine infection

Sore throat and tonsillitis

Insect bites

Conjunctivitis

Sinusitis

Ear infections

b. Do you know you can access your GP records and test results via the NHS App

Actions.: PPG members responsible for Notice Board contents to contact Kate Lamb re printing

PATIENT QUESTIONNAIRE

Members discussed a brief patient questionnaire conducted by the members in the GP surgery. The questions will be partly based on the Leeds Health and Care Partnership form

The questions will be formulated and sent via e mail to the PPG members and the Practice representatives for comment before a date is set for the census.

PRACTICE FEEDBACK

1. Jane Foster is leaving and will be replaced as Practice Manager by Joanne Robinson. The PPG thanked Jane for her dealings with the group and welcomed Joanne.
2. Sanchez Rayat has been appointed the new Primary Care Network (PCN) manager. He will attend the next PPG meeting to explain his role.
3. Dr Trigg explained the role of Prescribing Pharmacist and how patients will be directed to a pharmacy for certain conditions. PPG members remain unsure whether patients can use the pharmacies as walk in centers or have to be referred by a practice. Dr Trigg explained that Collingham and Thorner patients will be triaged and then referred appropriately.

DATE OF NEXT MEETING

20 May 2024